**THE MSUNDUZI MUNICIPALITY**

**CONTRACT No. SCM 17 OF 23/24**

**LEASE OF X-RAY SECURITY SCREENING EQUIPMENT AND CONVEYER BELT EQUIPMENT FOR THE PIETERMARITZBURG AIRPORT**

The Msunduzi Municipality hereby invites tenders from suitably qualified and experienced Tenderers for the above works.

Tender documents will be made available to tenderers from **12h00** **on** **Friday, 27 October 2023.** Tender documents can be downloaded and printed at the Tenderer’s cost from the National Treasury e-Tender Publication Portal on **www.etenders.gov.za**.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R719.22 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted. ***No document shall be sold from 10h00 the day before the Tender Briefing Meeting.***

For any technical related enquiries regarding the Specifications, please contact Mbuso Ndlela (Security Supervisor) on either 033-392 3105 or e-mail address mbuso.ndlela@msunduzi.gov.za.

For any procurement related enquiries, please contact Vinesh Govender (Supply Chain Management Sub-Unit) on Telephone No. 033 – 392 2027 or e-mail address vinesh.govender@msunduzi.gov.za.

A ***non-compulsory Tender Briefing Meeting*** will be held at ***10h00 prompt on*** ***Tuesday, 14th November 2023,*** at the Pietermaritzburg Airport’s Departure Lounge, 1 Pharazyn Way, Oribi Road, Pietermaritzburg, 3201 from where all will proceed in convoy to the site of works.

Sealed tenders containing the original hand written priced tender document and a digital copy of the same on a CD/USB Flash Drive and endorsed on the envelope with the **“CONTRACT No.”** and **“CONTRACT DESCRIPTION”**, must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (Commercial Road), Pietermaritzburg, not later than **12h00, on Tuesday, 28 November 2023**, when they will be publicly opened.

Only tenders placed in the Tender Box shall be accepted. Under no circumstances whatsoever will any extension of time be allowed for submission of tenders.

**Tender Validity Period:** Four (4) months commencing from the closing date of tender.

**Tender Evaluation Criteria –** The tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Point System in accordance with the Msunduzi Municipality’s Supply Chain Management Policy (incorporating Preferential Procurement) as prescribed in terms of the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000.

The Functionality for Stage One shall be evaluated on the following criteria:

|  |  |  |
| --- | --- | --- |
| **Item** | **Functionality Criteria** | **Max points Awarded** |
| 1 | Existence of Company (Airport X-ray Services) | 10 |
| 2 | No. of Completed Projects in Airport X-Ray Services | 20 |
| **Total No. of Points Awarded** | **30** |
| **Minimum Threshold To Qualify For Stage 2** | **60% or 18 Points** |

The allocation of Preference Points will be according to the following Specific Goals:

|  |  |  |
| --- | --- | --- |
| **Specific goals** | **Description** | **Max Points Awarded** |
| Locality | Within Msunduzi Municipality | 5 |
| Race | 51% Black Owned or 51% Black Management. | 10 |
| Gender | 51% Women Ownership or 51% Women in Management | 5 |
| **Total Preference Points** | **20** |

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**MR L MAPHOLOBA (MUNICIPAL MANAGER)**